**Windows Shortcut Keys**

* **Windows Key + R:**Opens the Run menu.
* **Windows Key + E:**Opens Explorer.
* **Alt + Tab:**Switch between open programs.
* **Windows Key + Up Arrow:**Maximize current window.
* **Ctrl + Shift + Esc:**Open Task Manager.
* **Windows Key + Break:**Opens system properties.
* **Windows Key + F:**Opens search for files and folders.
* **Windows Key + D:**Hide/display the desktop.
* **Alt + Esc:**Switch between programs in order they were opened.
* **Alt + Letter:**Select menu item by underlined letter.
* **Ctrl + Esc:**Open Start menu.
* **Ctrl + F4:**Close active document (does not work with some applications).
* **Alt + F4:**Quit active application or close current window.
* **Alt + Spacebar:**Open menu for active program.
* **Ctrl + Left or Right Arrow:**Move cursor forward or back one word.
* **Ctrl + Up or Down Arrow:**Move cursor forward or back one paragraph.
* **F1:**Open Help menu for active application.
* **Windows Key + M:**Minimize all windows.
* **Shift + Windows Key + M:**Restore windows that were minimized with previous keystroke.
* **Windows + F1:**Open Windows Help and Support.
* **Windows + Tab:**Open Task view.
* **Windows + Break:**Open the System Properties dialog box.
* **Hold Right SHIFT key for eight seconds:**Switch FilterKeys on and off.
* **Left Alt + Left Shift + Print Screen:**Switch High Contrast on and off.
* **Left Alt + Left Shift + Num Lock:**Switch Mouse keys on and off.
* **Press Shift** **five times:**Switch Sticky keys on and off.
* **Hold Num Lock** **for five seconds:**Switch Toggle keys on and off.

**Internet Explorer Shortcut Keys**

* **Alt + Left Arrow/Backspace:**Goback to the previous page.
* **Alt + Right Arrow:**Go to next page.
* **F5:**Refresh page.
* **F11:**Toggle between full-screen and regular view.
* **Esc:**Stop downloading a page.
* **Ctrl + ( + or -):**Zoom in or out of page by 10%.
* **Ctrl + Enter:**Adds www. at the beginning and .com to the end of any text entered in the Address bar.
* **Ctrl + D:**Add the current site to your favorites.
* **Ctrl + I:**View your favorites.
* **Ctrl + N:**Open a new window.
* **Ctrl + P:**Print the current page.
* **Ctrl + T:**Open a new tab.
* **Ctrl + F4:**Closes tabs in the background.
* **Ctrl + Tab:**Switch between tabs.
* **Spacebar:**Click the notification bar.
* **Shift + Spacebar:**Move up one page.
* **Alt + Down Arrow:**Movea selected item down the favorites list.

**File Explorer Shortcuts**

* **End:**Display bottom of current window.
* **Home:**Display top of current window.
* **Left Arrow:**Collapse the current selections or select a parent folder.
* **Right Arrow:**Display the current selection or select the first subfolder.